



Alliance development in Northern Ireland

Application guidelines for financial support 2018

Eligibility of organisations

Food Power is keen to ensure that the programme is supporting food poverty alliances from across the UK. During the first application round for financial support for alliance development in late 2017, we did not receive any applications from Northern Ireland (only one NI alliance was registered with the programme at this time). The awards panel decided to reserve some financial support specifically for Northern Irish alliances, which is now open for applications. Alliances should be [registered members](#) of Food Power. The alliance must be able to receive funding into a designated bank account and manage all legal and financial requirements. The local food poverty alliance should steer the delivery of work. The next round of financial support for alliance development for alliances from across the UK (including NI) will open in autumn 2018.

Eligible activity

Activity supported by this funding should start by **1 October 2018** at the latest and complete within one year and no later than **30 September 2019**. Alliances can apply for either support for initial alliance development or further alliance development and/or producing food poverty action plans.

1. *Financial support for initial alliance development*

Alliances can apply for up to **£1,000** for initial alliance development. This could involve bringing alliance members together to further develop objectives and membership, as well as conducting visits to other alliances and then writing up these visits. The visits might include meetings with other alliances, attending meetings with other alliances, sitting in on other alliances consultations or other events or visiting specific projects which have been central to an alliance's development. We do not necessarily expect applicants to have specific locations in mind at this stage and would be happy to advise on this. Reports of visits would be shared across the Food Power network and beyond. We would expect plane travel to be avoided wherever possible and would consider plans for this on an individual basis, but acknowledge that alliances in Northern Ireland wishing to travel to other parts of the UK are most likely to travel by air. Alliances would then be able to apply for future rounds of financial support for further alliances development and/or producing food poverty action plans. For example, if an alliance receives £1,000 this time, they could then apply for up to £9,000 for further alliance development in a future round.

2. *Support for further alliance development and/or producing food poverty action plans*

Alliances can apply for up to **£10,000** to further develop an alliance and/or food poverty action plan (or similar plan or strategy). Financial support could be spent on a range of activities including staff time to arrange and support alliance meetings, researching, drafting and publishing an action plan, consultation events or other face-to-face research and exchange visits. This list is not exhaustive; please contact us for advice on other ways of using this financial support. We also recognise that activities may evolve over time, so we are open to reviewing outputs during the lifetime of activities (e.g. at the six month reporting stage). While this support is for strategic-level work, we would expect applications to explain how activity will aim to impact positively on local people experiencing or at risk of household food insecurity.

Match funding and in-kind support

Alliances are encouraged to identify match funding and/or in-kind support up to or exceeding the value of the amount applied for. This could include a range of support, such as direct funding, a commitment of time, meeting space or



help with communications or marketing. We are open-minded as to what form this could take; it is important for it to be meaningful and evidenced in the application.

Financial arrangements

Payment will be made in two instalments, with 50% in advance and 50% halfway through the work. The first instalment will be provided on receipt of a signed agreement and invoice. The second instalment will be provided on written evidence of progress and a second invoice. All claims should be invoiced and made to Sustain. Should the funding be used to pay for staff time, the employer will need to agree to this application being submitted and be willing, and have all legal and financial arrangements in place, to manage an employee. Where an alliance cannot act as the employer, an alliance can apply jointly with an organisation that can manage the employment of staff. We expect the strategic steer of that person's work to come from the food poverty alliance.

Application submissions

Applications should be [submitted online via the Food Power member's area](#) by **5pm on Friday 22 June 2018**. Each registered alliance has one log-in to the members' area which should be used to make the application. If there are difficulties logging into the members' area, please contact maddie@sustainweb.org. Please do not submit any materials other than evidence requested and any proof of commitments of match-funding/ support as these will not be considered. If you are unsure what to submit, please get in touch.

Decision-making process

Applications will be assessed by a sub-group of the Food Power programme board and a representative from the Big Lottery Fund. The decision will be final. We aim to deal with all applications in a friendly and efficient fashion. If we fall short of these aims, please let us know. We can provide limited feedback upon request to unsuccessful applicants.

Monitoring and evaluation

Food Power values feedback from alliances to help evaluate and improve our programme. Progress updates and reports on activities receiving Food Power financial support will be shared with the external evaluators at Cardiff University.

Timeline

Applications open	Monday 30 April 2018
Deadline for applications	5pm, Fri 22 June 2018
Communication of decisions	By 20 July 2018
Activity due to start	No later than 1 October 2018
Activity due to end	No later than 30 September 2019

Resources

Sustain's [Developing food poverty action plans](#) (2016)

[A selection of food poverty needs assessments and action plans](#)

Sustainable Food Cities' [Tackling food poverty and access to healthy food](#) city initiatives and resources

Enquiries

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