

NATURAL HEALTH SERVICE:

FOOD GROWING IN A TIME OF GLOBAL UNCERTAINTY

RISK ASSESSMENT

All staff members involved with project will need to sign a document to say that they have read and understood the risks and the controls put in place to minimise risk of contaminating recipients.

What are the hazards?	Controls Required	Additional Controls
Preventing the spread of Covid-19: possible contamination by handlers and surfaces	It is preferable that all operations are undertaken by one person only Hand Washing <ul style="list-style-type: none">Hand washing facilities with soap and hot water in place.Stringent hand washing taking place.Paper towels/hand dryers for drying of hands availableSee hand washing guidance.	<ul style="list-style-type: none">Staff to be reminded on a regular basis to wash their hands for 20 seconds with warm water and soap and the importance of proper drying.All staff to be reminded to catch coughs and sneezes in tissues – Follow Catch it, Bin it, Kill it and to avoid touching face, eyes, nose or mouth with unclean hands.Tissues will be made available

The toilet at MFP depot will not be available at any time for use by the packers or drivers

Cleaning

Preparation table to be cleaned before and after sorting.

All outgoing plastic goods to be wiped clean

Wearing of gloves and other protective gear

An adequate supply of gloves and masks will be provided by MFP.

All in one decorators' suits to be worn by packers. One per volunteer, to be left at MFP in between shifts.

Delivery of resources to depot - cardboard boxes etc to be received by IEL director and delivered to depot by same director

All handwashing will be done in the kitchen area, no surfaces to be touched

Outgoing packages to be left for 72hrs before deliverers collect.

All 'packs' to be placed in a cardboard box, to reduce risk of transference of virus

Decontamination drills to be established during pilot scheme

Staff will be instructed on how to remove gloves carefully to reduce contamination and how to dispose of them safely.

No plastic packaging sorted by MFP worker to be touched for 72 hours by IEL volunteer (director) who will be packing up boxes

<p>In the event of illness:</p>	<p><u>Identifying symptoms</u> If anyone becomes unwell with a new continuous cough or a high temperature they will inform other partners and self-isolate immediately</p>	<p>If any member of staff develops Covid-19 and were recently on MFPP premises the management team of MFPP will contact the Public Health Authority to discuss the case, identify people who have been in contact with them and will take advice on any actions to be taken.</p> <p>Ongoing training provided throughout project, system for switch to new packer to be put refined during pilot</p>
<p>Contamination caused by deliverer and growers</p>	<p>All growers to be sent email with agreement that they will receive package at their own risk and will be attentive to decontamination times when handing on seedlings to neighbours - IEL to advise no contact with seedlings for 72hrs from handing on to handling by recipient</p>	<p>All growers will receive email information with guidelines for receiving cardboard box of resources for growing from seed - box to be left untouched on doorstep for 2 hours (preferably)</p>
<p>2m rule</p>	<p><u>Social Distancing</u> reducing the number of persons in any work area to comply with the 2-metre (6.5 foot) gap recommended by the Public Health Agency</p>	<p>Staff/volunteer to be reminded by MFP manager or IEL director (whoever is organising packing) on a daily basis of the importance of social distancing both in the workplace and outside of it.</p>

		<ul style="list-style-type: none"> . Only one person in greenhouse handling pots and trays etc (Fabrice) . No other users to be in depot at same time apart from Fabrice in the greenhouse . Preferably only one person handling all resources before being sent out (IEL director or volunteer) . Handler of resources does not work with deliverer . No conversations with park visitors allowed whilst sorting packages in depot
<p>Transporting goods from A to B</p>	<p><u>Drivers and cyclists</u> Drivers should not share vehicles or cabs, where suitable distancing cannot be achieved.</p>	<ul style="list-style-type: none"> . Father Nature to deliver by milk float and bike with trolley . FN to open up depot and load boxes, decontaminating gate and any door handles in depot after completion of loading into vehicle. . No conversations with park visitors allowed whilst packing vehicles . Only one delivery person on duty at any one time to reduce risk of transferring virus between staff . Drivers to sanitize vehicles appropriately before and after deliveries - wheel, gear stick, door handles, handlebars of bikes, trolley bars and cover.

		<ul style="list-style-type: none"> . Drivers should wear disposable gloves when loading into vehicle (and dispose of these gloves) . Drivers should wear a mask at all times . Drivers should not open cardboard boxes . Drivers to apply social distancing 2m rule when delivering . Drivers should not touch any surfaces such as door bells or front gates - all packages to be left on doorstep . Drivers to remind recipient growers not to touch package for 2 hours
Seedling distribution (second stage)	Giving out seedlings in 6 weeks time - essential to avoid contamination from transference on plastic pots	<ol style="list-style-type: none"> 1. Distribute pots through own networks (eg known neighbours, especially if in need) 2. IEL to facilitate linking with: 3. TRA's 4. TMO's 5. Covid groups/mutual aid groups 6. food distribution hubs 7. food banks 8. schools
Deterioration of mental health	MF, FN and IEL will promote mental health & wellbeing awareness to staff during the Coronavirus outbreak and will offer whatever support they can Reference	Regular communication of mental health information and open door policy for those who need additional support.

Non-Covid risks - GDPR	sharing of personal information with deliverers	All grower recipients to be asked to share their home address and contact details with deliverer. No documentation to be kept by deliverers, all recipients agree to share info with IEL
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