



## Peer Mentor: Application guidelines for financial support

September 2018

### Background

Food Power supports food poverty alliances to tackle food poverty in their area, with a particular focus on developing preventative and strategic interventions which reduce the need for emergency food aid. Food Power is centred on peer-to-peer support for food poverty alliances. The programme is seeking applications from individuals based within food poverty alliances to act as peer mentors to other alliances in North West England, North East England (including Yorkshire), South West England and East of England.

### Tasks

Peer mentors will:

- Have experience of developing their own food poverty alliance and its strategy and/or food poverty action plan
- Deliver 45 days of work over the remaining lifetime of the programme, from January 2019 to June 2021 (15 days per annum)
- Produce an agreed upon work plan of how you plan to spend your time, taking into consideration regional priorities, needs of both alliances and the Food Power team
- Attend the peer mentor induction on the 6th and 7th December 2018 in Manchester
- Attend the annual conference (date and location TBC)
- Be the main point of contact for alliances within your region/nation
- Deliver one-to-one peer mentoring for at least two other food poverty alliances
- Facilitate regional peer learning networks (see further information below)
- Deliver thematic mentoring when required and according to skills and experience
- Join a quarterly conference call with peer mentor colleagues and Food Power staff
- Record activities and submit quarterly reports on activities and outcomes

The balance of time spent on the peer learning network and one-to-one mentoring will depend partly on the needs of the local food poverty alliances each peer mentor is working with.

### Selection criteria

Alliances will be awarded the contract and must provide a named contact to act as the peer mentor. Alliances will be selected based on their capacity and experience to:

1. Deliver one-to-one peer mentoring to other food poverty alliances
2. Facilitate a regional peer learning network for local food poverty alliances
3. Offer access to their wider alliance's staff and experience
4. Monitor and report on progress

We have appointed peer mentors in London and the South East, Midlands, Northern Ireland, Wales and Scotland. To ensure we can support alliances across the UK we would like to appoint four other peer mentors to cover the outstanding regions, including North West England, North East England (including Yorkshire), South West England and East of England.



Alliances delivering peer mentoring must be registered with Food Power. More information on membership is available [here](#)). The appointment process will aim to ensure that peer mentors are well-situated in relation to the alliances in their region. We expect the individuals put forward to have had a good level of experience in working on food poverty issues, even where they are new to the organisation they are currently working with. Food Power offers a number of different streams of financial support, which all alliances registered with Food Power can apply for, including those delivering peer mentoring.

### Application process

Organisations should apply via the [Food Power members' area](#), which will open for applications on Monday 3 September. The application includes questions about the individual's experience and will require uploading a two-page CV of the proposed peer mentor. The deadline for applications is **5pm on Friday 2 November 2018**.

Applications will be considered by a sub-group of the Food Power Programme Board (made up of staff from Sustain, Church Action on Poverty and the Big Lottery Fund). Applicants may be contacted if clarifying or further information is required. Successful candidates will be notified by **Friday 23 November 2018**.

### Terms and conditions

A contract with Sustain will detail the full terms and conditions to deliver this work. Payment will be £15,000 in total (inclusive of VAT if applicable) to fund 45 days of work over the lifetime of the programme, including travel costs for mentoring alliances and regional peer learning networks. Food Power will fund travel expenses to attend the induction event. Peer mentors will have the opportunity to tender for further funding to provide additional peer mentoring at a later stage in the programme.

The work with peer mentors as a whole will be overseen by the Food Power team and each peer mentor will have a named contact within the team. We recognise that people's circumstances can change; where a named peer mentor is no longer able to deliver the peer mentoring (for example due to illness, long-term leave or leaving the organisation) the organisation will be able to propose a replacement peer mentor. However the Food Power programme reserves the right to terminate the contract if we are not satisfied that the suggested replacement meets the selection criteria.

### Contact details

Please direct any queries to:  
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